1. Offered career assistance to students by conducting mock interviews, providing relevant job opportunities and teaching networking skills and strategies.
2. Used variety of learning modalities and support materials to facilitate learning process and accentuate presentations, including visual, aural and social learning modalities.
3. Probed, encouraged and facilitated class discussions by building discussions into lessons, asking open-ended questions and using techniques to track student participation and actively solicit input.
4. Graded quizzes, tests, homework and projects to provide students with timely academic progress information and feedback.
5. Assisted and identified at-risk students to eliminate student barriers to learning.
6. Attended department initiatives for professional growth to meet career benchmarks.
7. Created budgeting exercises to equip students with crucial, practical knowledge.
8. Shifted between informal and formal methods of teaching to create multi-layered web of learning, incorporating experiments, practical activities, discussions and projects into lessons.
9. Enhanced academic programs with innovative methodologies and collaboration.
10. Recorded grades and developed accountability through bi-weekly progress monitoring.
11. Adhered to district policies for effective classroom management techniques.
12. Implemented problem- and project-based learning initiative to cover history, government, economics, and civics.
13. Planned lessons to reflect group and individual student needs utilizing creative instruction to teach individual roles of citizenship.
14. Evaluated student assignments and projects with corrective comments to guide reasoning skills.
15. Facilitated learning with aids, technology, and equipment to stimulate higher-level thinking.
16. Maintained excellent attendance record, consistently arriving to work on time.
17. Carried out day-day-day duties accurately and efficiently.
18. Exposed students to economic reasoning skills to build perspective and critical thinking skills.
19. Maintained and repaired facilities, equipment and tools to achieve operational readiness, safety and cleanliness.
20. Adapted teaching strategies to remain inclusive to multiple learning styles.